



The Pennsylvania Association of
SEWAGE ENFORCEMENT OFFICERS

2024 WESTERN CONFERENCE & TRADE SHOW

“Where Professionals Go For Education”

INVITATION TO EXHIBIT

REGISTER ONLINE at PA-SEO.org

✉ PO Box 41, Bethlehem, PA 18016
☎ (717) 761-8648
🌐 www.PA-SEO.org

Western Conference

March 11-12, 2024

Doubtree Hilton
Monroeville, PA

**2024 PASEO Western Conference and Trade Show
EXHIBIT BOOTH RENTAL, SPONSORSHIP and ADVERTISING REGISTRATION FORM**

Company Name: _____

Primary Booth Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime phone: _____

Email: _____ Website: _____

Billing contact (if different): Name: _____ Phone: _____

Booth # Preferred: 1st choice _____ 2nd choice _____ 3rd choice _____

WESTERN CONFERENCE EXHIBITOR BOOTH RENTAL

Standard Booth Fee \$ 400

ADDITIONAL BOOTH PERSONNEL REGISTRATION - Western Conference

Every person staffing your booth must be registered. One full meal package is included with each booth rental (Primary Booth Contact). Additional meal packages may be ordered for additional booth staff below. Print the name of each booth staff person as it should appear on their conference name badge. Indicate the total number of additional registrations required.

Additional Booth Personnel Registrations @ \$95 each x _____ people = \$ _____

Name _____

Name _____

Western Conference Exhibitor Booth Rental Sub-Total \$ _____

ADVERTISING OPPORTUNITIES - ANNUAL CONFERENCE PROGRAM

The Western Conference Program is published in a black & white 5.5"x8.5 format.

Full page ad (5.5"x8.5") \$ 100 Inside Front Cover (5.5"x8.5" - color) \$ 175
Half page ad (5.5"x4") \$ 75 Inside Back Cover (5.5"x8.5" - color) \$ 150

Advertising Sub-Total \$ _____

BALANCE DUE \$ _____

PAYMENT:

Make check payable to: PASEO, PO Box 41, Bethlehem, PA 18016 (new mailing address)
Paying by credit card? Visit www.PA-SEO.org to complete your registration & make payment.

HOLD HARMLESS AGREEMENT: Please read, then sign below signifying that you have read, understood, and agree to be bound by the following: The exhibitor named below agrees to indemnify, save, defend and hold harmless the Pennsylvania Association of Sewage Enforcement Officers, the Red Lion Hotel Harrisburg, and/or the Doubletree Monroeville, and their employees, contractors, and officers against any or all damage to property or personal injury or loss caused by the exhibitor, his agents, employees, representatives or their personal property. The exhibitor assumes complete responsibility and liability for all injury to any and all persons or property caused by the exhibitor's property, display, and/or the actions of his agents, employees, or representatives. I certify that I am authorized to bind the named organization to this agreement.

Print Name: _____ Print Title: _____

Signature: _____ Date ____/____/____

Mail this registration form with signed "Hold Harmless" statement and payment to:
PASEO, PO Box 41, Bethlehem, PA 18016 (new mailing address)
Questions? Call (717) 761-8648 or email Admin@PA-SEO.org

Your Exhibitor Rental Fee Includes:

- Exhibit space approximately 8’ wide by 6’ deep
- Exhibit spaces are equipped with partial pipe & drape (3’ high side rails; one 6’ skirted table; 2 chairs)
- Carpeted Exhibit Hall
- One (1) complete meal package including: breakfast & lunch; and, all break refreshments
- Inclusion in Exhibitor Directory in the Conference Program

Additional Exhibitor Information:

- Additional meal packages are available for your booth staff
- Electrical service and/or internet access is available at your booth for a fee by ordering it through hotel (bring an extension cord/power strip & you will likely be able to access power from a nearby wall outlet)
- Outdoor space may be available for larger equipment. Call PASEO for more info
- **FREIGHT SHIPPING INSTRUCTIONS:** All freight must be sent via UPS to: Convention Sales Manager, DoubleTree by Hilton, 101 Mall Blvd, Monroeville, PA 15146. **Mark every package: PASEO Conference.** If your items are too large for UPS shipping, contact **Hotel Sales Office at (412) 843-4442.**

Lodging

PASEO exhibitors can make guest room reservation at the DoubleTree Hotel by calling (412) 373-7300.

Exhibit Area Schedule:

Mon, March 11: 7am-8am Exhibitor Set-up
8am-4:30pm Conference Open

Tue, March 12: 8am-4:30pm Conference Open
3pm-4:30pm Exhibitor Tear down

Please note that Exhibitor move-in will only be open on Monday morning (not Sunday afternoon).

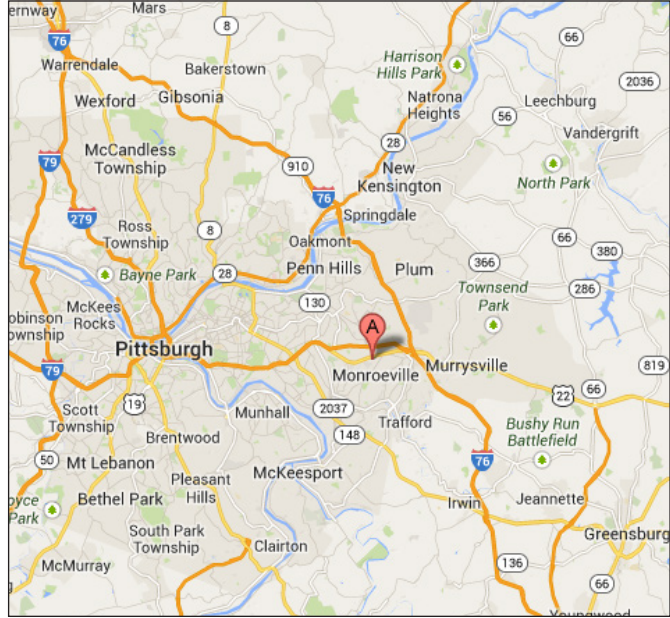
Breakfast, lunch, and breaks will be held in the Exhibitors Hall.

Western Conference & Trade Show

TWO DAYS: March 11-12, 2024

DoubleTree by Hilton

101 Mall Blvd, Monroeville PA 15146

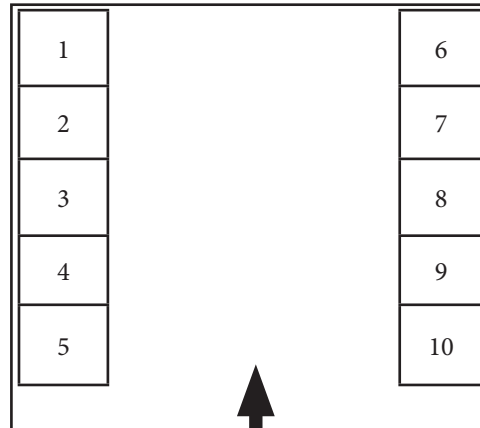


Exhibitor Registration Deadline: **Mar 1st**
Register online at www.PA-SEO.org

Exhibitor Booth Rental Fees

Booth Rental Rate: (closes 3/1)
\$400

EXHIBIT HALL
Monongahela Room
Booths 8' x 6' w/6' Table



(subject to change)

EXHIBITOR INFORMATION: Western Conference



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